

SUPREME COURT OF INDIA

(Admn. General Branch)

F. No. PC/Proximity Card/2021/SCA(G)

Dated 21st May, 2022

CIRCULAR

In continuation of Circular No. PC/Proximity Card/2021/SCA(G) dated 07.05.2022, it is hereby informed that a 'Facilitation Desk' has been setup by the Registry to assist Supreme Court Bar Association (SCBA) Member Advocates holding Proximity Card of earlier system, in submitting their online application form on the newly launched 'Online Proximity Card Registration Portal' in the Supreme Court website. **The Facilitation Desk will be operational on and from Monday, 23rd May, 2022 from 10:00 A.M. to 1:00 P.M. and 2:00 P.M. to 4:00 PM on all working days of the Registry in the air-conditioned Waiting Area, adjacent to the Plaza Canteen.**

A list of documents (**Annexure-A**), which the Ld. Members of the SCBA/Applicants are required to carry while coming to the 'Facilitation Desk' is published herewith.

Sd/-

(Mahesh T. Patankar)
Additional Registrar (AG)

Copy to : All concerned.

CHECKLIST OF DOCUMENTS REQUIRED FOR SUBMITTING ONLINE APPLICATION FORM ON THE NEWLY LAUNCHED 'ONLINE PROXIMITY CARD REGISTRATION PORTAL'

Category: SCBA Advocates

1. Mobile number registered in the name of the Applicant/Advocate.
2. Valid email ID of the Applicant/Advocate.
3. Applicant's recent passport size colour photo with white background.
4. Photo of applicant's signature on a **WHITE PAPER** using **BLACKPEN**.
5. Copy of applicant's existing Proximity Card (Front side & Back side).
6. Copy of the following supporting documents:
 - i. Enrolment Certificate.
 - ii. SCBA Identity Card.
 - iii. Proof of Identity and Residential Address such as Aadhar Card/Election Voter Card/Valid Passport etc.
7. Blood Group of the Applicant/Advocate.
8. Copy of FIR, if existing Proximity Entry Card is lost.